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> PERSO H & S

14 December 1955

Colonel Lawrence K. White  
Deputy Director (Support)

Dear Red:

The annual Office of Training Christmas party will be held this year in the R&S Auditorium on Thursday, 22 December, from 4:00 to 6:00 p.m. Our annual party is somewhat different from the customary government agency Christmas party in that it is a combination of business and social activities. I use this opportunity, at which all OTR people are assembled, to review the successes and failures of the past year and outline those ways wherein I feel we can do a better job in the year to come. I find this a good medium to get a message across to my people which cannot be said in written memoranda. The serious part of the program is then followed by "tea and crumpets," with which exercise I am sure you are familiar!

This year marks the fifth anniversary of the Office of Training and the first year in which the Office of Training has been under your personal command. I think it would be most appropriate, if you could find the time, to be present at the party and to say a few words. If, however, you are still hopelessly encumbered with CIA construction problems, as well as others, perhaps you could dictate a few words which I might read to my employees. If you feel, in good conscience, that you can give us a pat on the back for our efforts to improve Support-type training in the past year, such words would have the effect of a fine morale booster and would go a long way toward increasing our efforts to serve CIA during 1956.

May I take this opportunity of expressing my personal gratitude to you for your understanding and patient guidance to me in the past year and my best wishes to you and Mrs. White for a very Merry Christmas and a Happy New Year.

Sincerely,



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